

Minutes of the Borough Council Zelienople, PA

2/10/2025

7:00 PM

Council-Regular

MasterID: 788

The February 10, 2025, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Gregg Semel, Andrew Mathew III, Mary Hess, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, and Mayor Thomas Oliverio.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Andrew Spencer.

VISITORS:

Karen Lyle

PUBLIC COMMENT:

The President and Vice President presented past President Hess with a gavel as outgoing President.

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of January 27, 2025 Council Meeting
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.
- Acknowledgement Receipt of Summary Budget Report

Motion carried 7-0.

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OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Spencer Mathew, seconded by Mrs. Hess, to accept the "bills to be paid report" for February 10, 2025 totaling \$853,832.27.

Motion carried 7-0.

CONSIDER SPECIAL EVENT APPLICATION - HARMONY FIRE DISTRICT CAR RAFFLE

A motion was made by Mr. Foyle, seconded by Mr. Schoppe to approve the Special Event Permit Application – HFD Car Raffle to be held May 1, 2025 thorough September 30, 2025 at the Four Corners Park (Main and Grandview) provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

Motion carried 7-0.

CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION #535-25 TO ALLOW THE HARMONY FIRE DISTRICT TO ERECT A BANNER SIGN AT THE 4 CORNER PARK FOR THEIR CAR RAFFLE CAMPAIGN

A motion was made by Mr. Mathew, seconded by Mrs. Hess to approve Proposed Resolution #535-25, authorizing the Harmony Fire District to erect a 3 foot by 36 (3' x 36') foot Banner Sign at the 4-Corner Park at Grandview Avenue and Main Street advertising their car raffle campaign on May 1, 2025 through September 30, 2025.

Zoning Ordinance Section 902-1D requires such a request to be approved by Resolution. Proposed Resolution #535-25 was prepared for that purpose.

A full and true copy of Resolution #535-25 can be found in the Resolution Book.



Borough Manager

Motion carried 7-0.

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CONSIDER APPROVAL OF REQUEST FOR SANDWICH BOARD SIGN

A motion was made by Mrs. Hess, seconded by Mr. Fritch to approve the request from Harmony Fire District to display the sandwich board style sign on the concrete pad in Four Corners Park, specifically located where the vehicle is displayed for the annual Fire Department Car Raffle.

The sign is within the requirements and the district will abide by all rules and regulations applicable to this request. This is an annual request to the Borough as is the normal process for sandwich board style signs.

Motion carried 7-0.

CONSIDER APPROVAL OF THE ZELIENOPLE BOROUGH OPERATION AND MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT BEST MANAGEMENT PRACTICES OF THE GLADE RUN DEVELOPMENT

A motion was made by Mr. Mathew, seconded by Mrs. Hess to approve the Zelienople Borough Operation and Maintenance (O&M) Stormwater Management (SWM) Best Management Practices Agreement to ensure the proper maintenance of the onsite Best Management Practices (BMP) by Glade Run Development (Landowner).

Motion carried 7-0.

AUTHORIZATION TO PAY INVOICE – REPLACE 4.16KV FEEDERS, ROSEWOOD SUBDIVISION

A motion was made by Mr. Mathew, seconded by Mrs. Hess to authorize payment to Slater Electric and Sons in the amount of \$24,627.18 for work completed from December 25, 2024 through February 1, 2025 on contract: REPLACE 4.16KV FEEDERS, ROSEWOOD SUBDIVISION. Quad3 has reviewed this work and has approved the payment request.

Slater Electric and Sons was awarded the contract: REPLACE 4.16KV FEEDERS, ROSEWOOD SUBDIVISION. for a project cost of \$375,888.09.

Motion carried 7-0.

CONSIDERATION FOR PIATT COMPANIES RELEASE NO. 5 OF THEIR FINANCIAL GUARANTEE FOR GLADE RUN VILLAGE RESIDENTIAL DEVELOPMENT PHASES 1 & 2

A motion was made by Mr. Mathew, seconded by Mr. Schoppe to approve Piatt Companies Release No. 5 for materials installed on the Glade Run Village Residential Development in the amount of \$25,928.10.

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Gannett Fleming has reviewed this request and confirmed that the materials have been installed and recommend approval of the release.

Motion carried 7-0.

OTHER BUSINESS:

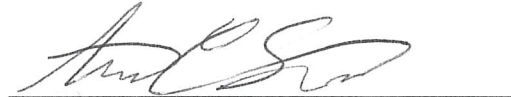
Vice President requested executive session on legal/contractual matters.
Chief Miller requested an executive session on personnel matters.

Time of Break 7:20 PM; Return 7:26 PM

Executive Session Time: 7:26 PM; Return 8:10 PM

Being no further business, President Semel closed the meeting at 8:10 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Gregg A. Semel
Council President

Approved by me on this 24th day of February 2024.



Thomas M. Oliverio
Mayor